

MINUTES of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.00 pm on 11 December 2014 at Room 17, The Runnymede Centre, Chertsey Road, Addlestone, Surrey KT15 2EP.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 8 January 2015.

Elected Members:

- * Mr Michael Gosling (Co-Chairman)
- * Dr Andy Brooks (Co-Chairman)
- * Councillor John Kingsbury
- * Dr Joe McGilligan
- * Dr David Eyre-Brook
- * Dr Claire Fuller
- * Dr Andy Whitfield
- Dr Liz Lawn
- Mrs Mary Angell
- * Councillor James Friend
- * Mr Mel Few
- * Peter Gordon
- Chief Constable Lynne Owens
- * Helen Atkinson
- * Nick Wilson
- John Jory
- Dave Sargeant

Ex officio Members:

Co-opted Members:

Substitute Members:

- Dr Liz Lawn
- Mrs Mary Angell
- Chief Constable Lynne Owens
- John Jory
- Dave Sargeant

In attendance

79/154 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mary Angell, John Jory, Lynne Owens and Dave Sargeant.

Tom Kealey substituted for John Jory.

It was reported that Dr Joe McGilligan had stepped down as Chair of East Surrey CCG and had therefore also stepped down from his role on the Health & Wellbeing Board. Dr Patrick Kerr would be replacing him on the Board on an interim basis, pending the appointment of a new Chair. The Chairman thanked Dr McGilligan on behalf of the Board for his contribution, and welcomed Dr Kerr to the meeting.

80/154 MINUTES OF PREVIOUS MEETING: 6 NOVEMBER 2014 [Item 2]

It was noted that Steve Cosser attended the meeting as Mel Few's substitute, rather than just being in attendance.

The Minutes, as amended, were agreed as an accurate record of the meeting.

81/154 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

82/154 QUESTIONS AND PETITIONS [Item 4]

The Co-Chairman, Michael Gosling, made the following statement:

"I have received concerns from the Surrey Coalition for the Disabled and others in respect of some aspects of the public meetings of the Health & WellBeing Board. Some are procedural in respect of the time available for non-members of the Board to obtain and read the papers in time to place questions and their feeling of general estrangement from the proceedings.

I will be consulting with you all in the near future to see how we can interact with all resident and patient forums in a practical manner when we have a consensus of how to proceed - I will return to the matter. I have promised the Surrey Coalition a full answer early in the New Year."

a MEMBERS' QUESTIONS [Item 4a]

There were no Members' questions.

83/154 PUBLIC QUESTIONS [Item 4b]

There were no public questions.

84/154 PETITIONS [Item 4c]

There were no petitions.

85/154 FORWARD WORK PLAN [Item 5]

Key points raised during the discussion:

- 1 It was agreed that the Better Care Fund Update item would be discussed at a formal meeting in public rather than a private session on 8 January 2015.
- 2 The item on inspiring future health and social care workers was deferred to the informal meeting in February 2015.

86/154 EMOTIONAL WELLBEING AND ADULT MENTAL HEALTH JOINT COMMISSIONING STRATEGY [Item 6]

Witnesses:

Diane Woods (Associate Director, Commissioning Mental Health and Learning Disability)

Jane Bremner, Assistant Senior Manager, Commissioning Adult Social Care
Fiona Edwards, Chief Executive of Surrey & Borders NHS Foundation Trust

Key points raised during the discussion:

- 1 Dr Andy Whitfield introduced the report. It was noted that 116 responses had been received during the consultation process. A Mental Health Crisis Care Concordat had been submitted, along with an action plan, and the Health Secretary had commented that Surrey was one of the lead areas in driving this work forward. Surrey County Council had been awarded £1.5M by Government towards delivery of the action plan for the Concordat. Dr Whitfield explained that success is not defined only as producing a concordat and securing signatures, but in delivering the actions, which Surrey agencies are already doing.
- 2 Diane Woods and Jane Bremner gave a presentation explaining progress against the priorities, and commented that the Board's support would be sought for education and engagement in years two and three.
- 3 Action plans formulated as part of the commissioning process for years two and three were expected to address the priorities which were currently rated as amber.
- 4 Those people who had not previously had contact with mental health services tended to approach their GP or dial 999 or 111 in the event of a crisis, and more would be done to signpost support for people coming through these routes. The 'Times Change' performing arts event aimed at raising awareness and reducing the stigma associated with mental health issues was also intended to be rolled out more widely.
- 5 It was noted that representation on the Emotional Wellbeing and Adult Mental Health Partnership Board was quite broad, and a list of those involved would be circulated to the Board to ensure the right organisations are involved.

- 6 The Chief Executive of Surrey & Borders NHS Foundation Trust commended the Strategy, and in particular its focus on mind and body. The Board also acknowledged the effective partnership working of its own members in contributing to the delivery of a successful strategy.

Resolved:

- a) That the Emotional Wellbeing and Adult Mental Health Joint Commissioning Strategy be approved.
- b) That implementation of the Strategy starts immediately.
- c) That Members of the Health & Wellbeing Board champion the Strategy in their own organisations.

Actions/Next Steps:

- Details of the membership of the Emotional Wellbeing and Adult Mental Health Partnership Board to be circulated.

Action by: Jane Bremner

87/154 SURREY SAFEGUARDING CHILDREN BOARD (SSCB) ANNUAL REPORT 2013-2014 [Item 7]

Witnesses:

Amanda Quincey, Partnership Support Manager, Surrey Safeguarding Children Board (on behalf of Alex Walters, Independent Chair of Surrey Safeguarding Children Board)

Key points raised during the discussion:

- 1 Amanda Quincey introduced the report and highlighted some of the key work undertaken in relation to the targets. There had been a focus on services to support children who were subject to abuse but where the family unit hadn't broken down (including seeking the views of young people about how best to tackle the issue), and workshops and discussions had been held with the Boroughs and Districts and housing providers to help address issues of concern. Complementary multi-agency training had also been undertaken.
- 2 The Surrey Safeguarding Children Board's priorities for the coming year were confirmed as follows:
 - Reducing domestic violence and the impact it has on children.
 - Timely and effective early help (for those children who don't meet the thresholds)
 - Child sexual exploitation
 - Serious case reviews
- 3 A significant success had been the involvement of GPs in 40% of child protection cases, and work was being undertaken with partners to provide prompt cards for GPs. Copies of the Annual Report were sent to GP practice leads.
- 4 It was noted that contacts and referrals had reduced as a result of changes to the process, which had improved the quality of the

information available. This meant that only appropriate referrals were now coming forward.

- 5 Many challenges remained, particularly within health services and also ensuring the right representatives from voluntary, community and faith organisations at various forums.
- 6 Child sexual abuse had become a key national issue as a result of high-profile events such as those in Rochdale and Peterborough. It was agreed that the Health and Wellbeing Communications Group would be asked to look at how awareness of this issue could be raised more widely in Surrey. It was noted that Mole Valley District Council was about to embark on a programme of education and awareness training, which would include the production of a one-page document which could be made available as part of this process.
- 7 The Board noted the report.

Actions/Next Steps:

- The Health and Wellbeing Communications Group would be asked to look at how awareness of child sexual abuse could be raised more widely in Surrey.

Action by: Amanda Quincey

88/154 SURREY SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2013-14 [Item 8]

Witnesses:

Simon Turpitt, Independent Chair of the Surrey Safeguarding Adults Board

Key points raised during the discussion:

- 1 Simon Turpitt gave a presentation highlighting key issues in relation to the report, and copies would be circulated to the Board following the meeting. The presentation provided background information about the Surrey Safeguarding Adults Board (SSAB) and highlighted the achievements over the past year and the challenges ahead.
- 2 The priorities of the safeguarding adults board set out in the annual report were as follows:
 - Empowerment: better information & publicity materials
 - Protection: including learning from serious case reviews
 - Prevention: improving policies and procedures
 - Proportionality: appropriately identifying & addressing risk
 - Partnership: joint working groups, joint training
 - Accountability
- 2 It was noted that the Care Bill introduced many new responsibilities, but all of these were positive steps and most of the new requirements were already in hand. The SSAB had received a positive outcome from the peer review carried out by Buckinghamshire County Council, with the improvements suggested mostly relating to engagement. There had been four serious case reviews, two of which had been very public, and these had led to the development of robust processes which were beginning to show good results.

- 3 One of the key achievements highlighted was an increase in awareness amongst the public and local agencies about safeguarding issues as a result of a publicity campaign involving information on dust carts and in libraries and other locations. There had also been a successful challenge day with partners, which had led to a series of recommendations for inclusion in the plan for next year.
- 4 Particular challenges for the year ahead included a lack of staffing and financial resources, as well as data quality/availability and information-sharing with bodies other than Adult Social Care. The SSAB was proposing to appoint a Board Manager to help improve staff resources, and there were also plans to share budgets.
- 5 A workshop would be held in late February 2015 to consider practical outcomes from the Mental Capacity Act. Board members would be invited to attend, and details would be circulated as soon as a date had been confirmed.
- 6 It was acknowledged that designation of the Surrey Safeguarding Adults Board as a statutory board from 1 April 2015 would result in a significant increase in paperwork, and more support would be sought from colleagues in other agencies.

Resolved:

That Board Members take the priorities in the Surrey Safeguarding Adults Board's Annual Report back to their respective organisations and consider the implications on service development and working practices which their organisation should support and, where appropriate, implement.

Action by: AllBoard Members

Actions/Next Steps:

Copies of Simon Turpitt's presentation to be circulated to the Board, along with details of his email address for any follow-up questions.

Action by: Bryan Searle

Details of the workshop in late February 2015 to consider practical outcomes from the Mental Capacity Act to be circulated once the date had been confirmed.

Action by: Simon Turpitt

**89/154 JOINT HEALTH AND WELLBEING STRATEGY PRIORITY UPDATE:
IMPROVING OLDER ADULTS HEALTH AND WELLBEING [Item 9]**

Witnesses:

Jean Boddy, Area Director for Farnham & Surrey Heath Adult Social Care
Jo Alner, Director of Quality and Innovation North West Surrey Clinical Commissioning Group

Key points raised during the discussion:

Improving older adults health and wellbeing is one of the joint health and wellbeing strategy's priorities. An action plan containing four outcome areas is currently being delivered. Jean and Jo explained many aspects of the action plan are being addressed through local Better Care Fund plans.

- 1 6,500 Health Checks had been carried out in the current year, which was a significant improvement on previous years. This had been achieved through targeting GP practices and community pharmacies,

as well as through community health checks with Borough and District councils in areas of deprivation.

- 2 Variations in levels of service for dementia care were being registered in different clinical commissioning group areas, but it was expected that these figures would equalise in the future.
- 3 A Dementia Awareness training session held in a community-partnered library had proved to be very popular, and it was planned to hold similar events in other libraries.
- 4 Many of the targets in the report were showing their status as being green and therefore on track, but it was emphasised that there were significant challenges in the year ahead which meant there could be no complacency. However, the Board noted the progress made in delivering the objectives in the action plan and the extent to which the outcomes for older people were being met.

Resolved:

- (a) That the next steps identified in the progress report for the next six months be endorsed.
- (b) That the Board receive a further progress update report in June 2015.

Actions/Next Steps:

The Board to receive a further progress update report in June 2015.

90/154 PUBLIC ENGAGEMENT SESSION [Item 10]

There were no questions from members of the public attending the meeting.

Meeting ended at: 2.57 pm

Chairman